

Job Description

Job Title:	Lecturer in Visual Cultures Design (Research)
Job Ref:	ACI175
Campus:	Hendon
Grade:	Grade 7
Starting Salary:	£42,956 per annum pro rata for part-time staff inclusive of Outer London Weighting, rising to £49,194 incrementally each year
Hours:	The duties and responsibilities of a Lecturer are wide-ranging. You will be expected to work hours as are reasonably necessary in order to fulfill your duties and responsibilities
FTE:	0.6 FTE
Period:	Permanent
Reporting To:	Head of Department
Reporting to Job Holder:	None

Role Summary

You will be responsible for delivering engaging and insightful seminars and workshops that explore the historical, cultural, and theoretical contexts of design and visual culture. You will develop and deliver curriculum content that enhances students' understanding of the social, political, and economic influences on design practice.

Your role includes guiding students in critical analysis and research, fostering their ability to contextualise their creative work within broader design discourses. Additionally, you will collaborate closely with studio staff to ensure an integrated learning experience, bridging theoretical knowledge with practical application.

You will provide academic support and mentorship, assess student work, and contribute to the department's academic and research activities. Your expertise will help students develop a deeper, more critical understanding of design as a discipline, preparing them for advanced studies and professional practice.

Job Purpose

- To conduct and contribute industry engaged professional practice, research and knowledge transfer to the benefit of students, the School, the University and the wider community.
- To build upon the successes of the School of Design, delivering innovative teaching and learning building reputation and student engagement, and contributing to recruitment, progression, achievement, and success.
- To create and deliver a curriculum that reflects the needs of the Design industry while also meeting the needs of student.

Main Responsibilities

Learning and Teaching:

- Deliver high quality teaching to students
- Design, develop and review teaching activities and materials
- Identify best and innovative practices in professional training, learning and teaching and build them into personal teaching practice

- Maintain an understanding of professional practice in the subject discipline to inform personal teaching practice
- Contribute to course/programme review and design
- Give effective advice, guidance and feedback to students, to support their academic progress
- Enhance student experience and outcomes

Research and Knowledge Transfer

- Develop and maintain a network of professional contacts in the visual arts
- Maintain a profile in Design related research which has a proven impact on colleagues and practitioners
- Investigate and reflect on professional standards and practices and contribute to the presentation and/or publication of findings
- Assist colleagues in ensuring that practice, research and scholarly activity has impact beyond academia
- Supervise Masters students and contribute to doctoral supervision, where appropriate

Academic Leadership and Management

- Lead learning and teaching activities in a particular area as agreed, e.g. module leadership
- Contribute to the administration of the academic programme, by supporting student recruitment, induction etc
- Advise and coach colleagues
- Undertake other activities, as required

Other Duties and Expectations

- The post-holder will carry out any other duties as are within the scope, spirit and purpose of the job as requested by the line manager
- The post-holder will be expected to actively follow Middlesex University policies and procedures, including Equality & Diversity policies, and maintain an awareness and observation of Fire and Health & Safety Regulations
- To work in accordance with the University's values and vision
- As duties and responsibilities change, the job description will be reviewed and amended in consultation with the post-holder

Leave: 35 days per annum plus eight Bank Holidays and seven University days taken at Christmas (pro rata for part-time staff) which may need to be taken as time off in lieu.

Flexibility: Please note that given the need for flexibility in order to meet the changing requirements of the University, the duties and location of this post and the role of the post-holder may be changed after consultation. The balance of duties may vary over time and will be reviewed as part of the appraisal process.

PERSON SPECIFICATION

Job Title: Lecturer in Visual Cultures (Design)

Essential Requirements

Knowledge, Skills and Experience

- Appropriate academic qualifications at postgraduate level in Graphic Design, Illustration, Communication Design, or a cognate discipline with a strong Design or Visual Culture focus.
- Evidence of practice-led research and/or text-based scholarship in Design/ visual culture/ related subject areas.
- Ability to deliver high quality teaching including the ability to plan and deliver effective seminars, develop and implement assessment tasks, and provide guidance and support to students.
- Understanding of good professional practice in learning and teaching
- Commitment to completing formal training in academic practice.
- Demonstrable commitment to fairness and the principles of equality and inclusion.
- Experience in teaching and curriculum development in the field of Graphic Design, Illustration, Visual Communication Design or a cognate discipline at a higher education level.
- Excellent communication, leadership, and interpersonal skills.
- Knowledge of Design history and the interdisciplinary relations of the contemporary design industries.
- The ability to be a committed collaborator who works effectively within the course team.
- Demonstrable commitment to fairness and the principles of equality and inclusion

Parking at Hendon campus

There are currently *Regular Parking Permits and Pre-Paid Parking options* available to new joiners. *Further details are available on the Travel and transport page on the staff intranet. Please note if the number of applications becomes oversubscribed these parking options could be withdrawn at any point.*

Information for Disabled Staff

Staff and visitors with their own current blue badge have access to free parking on campus. All blue badge holders should present a copy of their blue badge to the security office in the Quad. Holders will be given car park access up to the date of expiry of their blue badge.

Public Transport

Our Hendon Campus is well served by public transport with buses, London underground and British Rail services all within a short walk of the campus. You can get detailed journey information from TfL (www.tfl.gov.uk) and have a look at our directions and location to help plan your travel: <http://www.mdx.ac.uk/aboutus/Location/hendon/directions/index.aspx>

We offer an interest-free season ticket loan, interest-free motorbike loan, a cycle to work scheme and bicycle and motorbike parking and changing facilities.

We value diversity and strive to create a fairer, more equitable work environment for our staff and students.

We offer a range of family friendly, inclusive employment policies, flexible working arrangements, staff diversity networks, campus facilities and services to support staff from different backgrounds.

The postholder should actively follow Middlesex University policies and procedures and maintain an awareness and observation of Fire and Health & Safety Regulations.

What Happens Next?

If you wish to discuss the job in further detail, please contact Claire Lewis, Director of Programmes (Graphic Design & Illustration), via email at C.X.Lewis@mdx.ac.uk.

POST GRADUATE CERTIFICATE IN HIGHER EDUCATION

Staff who do not hold a teaching qualification in Higher Education may be required to undertake a PGCHE on appointment

Set out below are the conditions which apply to newly appointed academic or related staff in relation to the PG Cert Higher Education programme:

- all staff with a contract of more than two years duration and not less than 0.5 FTE are expected to complete the programme unless exempted at the time of appointment;
- other fractional staff and part-time hourly-paid staff may enroll on the programme subject to the normal University conditions concerning payment of tuition fees;
- exemption shall be granted to suitably qualified and experienced staff: *i.e.* 3 years full-time or equivalent or PG Cert HE or equivalent;
- normally staff should be expected to complete the PG Cert HE programme successfully within 24 months of enrolling;
- normally there will be an upper limit of four years to complete the programme successfully. If problems are identified at 30 months every effort will be made to resolve them at a staff development level;
- failure to complete the programme within four years may result in delayed grade progression within the University from Lecturer to Senior Lecturer and is likely to be considered negatively when candidates in such a position apply for promotion;
- staff must be given adequate time to complete the programme within an agreed time framework (*i.e.* normally within 24 months);
- staff will normally be given a time allocation of 0.1 FTE in order to participate in the programme;
- staff who do not complete the programme successfully within 48 months of enrolment without good cause shall not receive a further increment until they do successfully complete the programme;
- where exceptional circumstances apply staff should have the right to appeal to the Deputy Vice-Chancellor against a decision to withhold increments pending successful completion of the programme within four years.

The following qualifications will be considered for exemption of new teaching staff from undertaking the PGCHE:

Either

- Qualified teacher status: e.g. Registered teaching qualification recognised by SEDA, Bed, PG Cert E or further education qualification;
- DFEE registered teaching number (school based number);
- Recognised ENB (NURSING) teaching qualification.

Or

- Three years full time teaching experience (subject to review following guidelines from ITLHE).

Not Accepted

General Adult Education cert. not accepted at present as it does not consider theories of learning, knowledge, needs, skills, and principles of learning.

NB Regardless of exemption, all new lecturers to the University MUST go through academic induction.